



Personal details	First name:		Family name:		
	Tel. no.:		Student no.:		
	Email address:				@students.uu.nl
	Programme:				

Examiner	Name & title:			
	Organisation:			
	Department:			
	Email address:		Tel. no.:	

Second reviewer	Name & title:			
	Organisation:			
	Department:			
	Email address:		Tel. no.:	

Writing assignment	Type:	<input type="radio"/> Literature review		<input type="radio"/> Research proposal		
	Title:					
	Period:	Start:		End:		EC: 7.5
	Assessment: (turn page for more information)	a) Examiner:		b) Second reviewer:		Final grade: as determined by the examiner
		Final grade in words:				
	The student belongs to the:		<input type="radio"/> Top 10%	<input type="radio"/> N/A		

Signatures	Student:	<p>*By signing this document the examiner declares that no fraud or plagiarism was found or suspected. When the reported percentage of plagiarism is >10% the examiner should include a written motivation. More information is available on this page of the GSLS Supervisor and Teacher guide.</p> <p>The examiner fills in his/her own grade and signs the assessment form, after ensuring the grades of the second reviewer are correct.</p> <p>The examiner saves the form and sends</p> <ul style="list-style-type: none"> o the form o the written motivation for the final grade (e.g. Rubrics) and o the summary of (Ephorus) plagiarism check (< 10%) <p>to the Master's administration office, Master's programme coordinator and the student. Ask your student for the correct email addresses.</p> <p>The student sends a PDF of the writing assignment (including laymen's summary) to the Master's administration office.</p>
	Date:	
	Second reviewer:	
	Date:	
	Examiner*:	
	Date:	

Assessment Rules

The regulations on assessments are described in paragraph 3, article 11-13 of the Rules and Regulations of the Board of Examiners of Graduate School of Life Sciences, of which the main points are listed below.

Writing assignment

1. The final version of the writing assignment will be graded by the examiner and a second reviewer.
2. If the writing assignment was supervised by daily supervisors other than the examiner, the examiner will consult with them closely on all marks.
3. The examiner has to complete the assessment within 10 working days after the student has handed in his/her (final) writing assignment, by filling in and signing the assessment form.
4. The examiner has to provide insight, using the assessment criteria (e.g. using the Rubric for writing assignment), into the way in which the final assessment has been reached. The examiner has to provide a written motivation for the final grade, which has to be signed and handed in together with the assessment form.
5. All writing assignments must be checked for plagiarism. Preferably with the plagiarism detection programme Ephorus. In all cases, the examiner has to send proof of the plagiarism check to the administration office. In case of plagiarism the Board of Examiners must be notified, in accordance to article 5.13 of the EER.
6. If the writing assignment period surpasses the 3 months, the student is required to notify the Research Project Coordinator and hand in an explanation and a planning. Invalid explanations or a lack of it will result in an insufficient mark.
7. In case of an insufficient mark, the student, according to the EER is entitled to one repair opportunity. The content and time planning of which has to be specified in writing by the examiner and student and approved by the BoE.

Assessment Tools

As an assessment tool the Assessment Panel developed a Rubric for the grading of a writing assignment. This Rubric can be used for grading a literature review and replaces the former assessment criteria.

This Rubric can be found in the study guide of the Graduate School of Life Sciences (studyguidelifesciences.nl) under Writing Assignment > Final assessment > Rubric.